

PARENT HANDBOOK



The MAST Academy

A Nationally Recognized School of Excellence

Miami-Dade County Public Schools

<http://www.Gomakos.com>

The School Board of Miami-Dade County, Florida

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MESSAGE FROM THE PRINCIPAL

Family involvement plays a critical role in determining a child's success in school. MAST Academy provides numerous opportunities for parent involvement: an active PTSA, several booster groups, the Educational Excellence School Advisory Council, assistance with field trips, academic symposia, and classroom volunteerism.

The many avenues for involvement underscore our belief that the process of educating a child requires a partnership between the home and the school. I encourage parents to reinforce the high educational standards MAST sets for students and to recommend ways to improve school procedures and establish even higher learning goals. You might want to consider following MAST Academy CAP office and MAST Academy PTSA on Facebook. This along with MAST's website <http://www.Gomakos.com> will provide a wealth of information about parent meetings, school-related fundraisers and college admissions.

You will find in this document the procedures and policies that govern students and staff on a daily basis. Perhaps you will find the opportunity to relax for a few minutes and read the Parent Handbook. What emerges in these pages is a practical guide to navigating MAST Academy. Please contact me if you require clarification on any of the issues addressed here.

Sincerely,

Jane Garraux,
Principal

MISSION

MAST Academy provides a marine setting and nurturing environment for studies leading to academic success, career preparation, an appreciation of the sea, and environmental awareness. Stakeholders work together to instill a commitment to life-long learning and to advance and improve a challenging curriculum integrated with the sciences and technology.

BELIEFS

We at MAST Academy believe that:

- Curriculum, instructional practices, and assessments must incorporate a variety of learning activities and opportunities to enable students to achieve academic success.
- Individual student performance is increased when students are actively involved in the learning process, presented with a challenging curriculum, and provided with a variety of instructional approaches.
- A safe, attractive, comfortable, and clean environment promotes student learning.
- Students should be encouraged to be members of an academic family that sets high standards for everyone.
- Stakeholders share the responsibility for advancing the school's mission and nurturing intellectual freedom.
- A small focused center where stakeholders truly care about each other is the MAST model.

SCHOOL DESCRIPTION

MAST Academy is a maritime and science technology public high school of choice, designed for 681 students in grades 8 - 12. Students who have high academic and personal development expectations seek admission through a multifaceted application process. Students use a range of technology applications and real world laboratory equipment to experience hands-on learning. Different learning styles are addressed through diversified teaching strategies, simulations, and internship/job placements. Athletics and activities incorporate the marine theme.

INVOLVEMENT

MAST Academy encourages parent involvement and awareness. You can play a part in supporting your child's education:

Decision Making

Educational Excellence School Advisory Council (EESAC)

Support Operations

Parent/Teacher/Student Association (PTSA) <http://www.mastptsa.org>

Athletic Booster Club (ABC)

JROTC Booster Club

Participation as classroom assistants, chaperones, and speakers

Participation in student recruitment and community relations activities
(Parents must be registered as volunteers with Miami-Dade County Public Schools.)

Awareness

Visiting and observing classes (after making an appointment to do so)
Attending parent seminars/workshops and parent/teacher conferences

TOOLS

Parent Portal

Parents are the most important influence in a child's education. We encourage you to visit <http://myportal.dadeschools.net/parent> to register and create a profile that will enable you to access your child's grades, schedule, and transportation routine.

PARENT RESPONSIBILITIES

A student's family plays an extremely important part in his/her education. The following are areas in which parents are asked to offer support and/or assistance:

- Provide a loving, nurturing home environment that motivates your child to succeed in school.
- Instill a respect for others.
- Insure regular and punctual school attendance.
- Limit the amount of time the student works after school.
- Help your child to understand the connection between success in school and success in adult life.
- Become familiar with MAST Academy school policies and procedures.
- Attend parent/guardian meetings at MAST Academy.
- Provide an environment conducive to study.
- Support the school's homework policies.
- Stress the importance of reading.
- Meet with your child's teachers at least once a year, or more often if requested.

HOURS

School hours are from 8:00 a.m. to 3:00 p.m.; telephones are covered from 7:30 a.m. to 4:00 p.m. (305-365-MAST).

EARLY DISMISSAL

If a student must leave school during the day, he/she must be issued a permit, in advance, from the attendance office based on parent permission prior to leaving. The permit must be presented to the student's teachers upon return in order to have the absence considered excused. Students may not be signed out of school after 2:30 pm.

TEACHER CONFERENCES AND WEEKLY PROGRESS REPORTS

Contact the counselor or teacher at least 24 hours in advance to request a conference. Weekly Progress reports are available from Student Services.

SCHOOL PROPERTY

Lost, damaged, or stolen textbooks are the responsibility of the student/parents.

FEES

Fees are used to purchase instructional materials for special classes. Students/parents are responsible for payment. Student/parents who are unable to make payment due to financial difficulties are responsible for notifying the administration so that fees can be waived.

Students who fail to pay fees and/or reimbursement for lost, stolen, or damaged books will not be allowed to participate in field trips and extracurricular activities. Overdue accounts will also result in the delay of transcripts.

TRANSCRIPTS

All fees associated with transcripts have been waived for the 2011-2012 school year, as voted upon by EESAC.

LOST AND FOUND

Lost and Found is located in the Activities Office. Contact the Activities Director.

FOOD

Breakfast and lunch are served in the Ward Room (cafeteria) and may be eaten in that area and on the patio. Food may be eaten in other designated areas only during special events. Carry-out service is not permitted.

Food is not permitted in classrooms and the media center.

Free and reduced lunch applications are available from the student's Homeport teacher or Main Office.

COMMUNICATIONS

Parents may leave a message with the receptionist only in case of extreme emergency; students will be contacted as soon as possible.

Cell phones must not be used during school hours. Text messaging is not allowed from 8:00 a.m. to 3:00 p.m. under any circumstances.

ACCEPTABLE USE POLICY (AUP): TECHNOLOGY

All MAST Academy students are required to sign the school's AUP. This document provides a full and clear description of appropriate and inappropriate uses of technology. Parents are encouraged to discuss MAST'S AUP with their children.

PDAs, iPhones, Pocket PCs, Smartphones, etc., are useful organizational tools. However, during classtime, students are not permitted to communicate with peers in other sections of the building--or in the same classroom--using these devices or traditional cell phones.

EVALUATION OF STUDENT PERFORMANCE

Two grades per week are issued based on classwork, tests, quizzes, homework, and other assessments announced by the instructor. Students typically have at least 18 grades per nine weeks in each course.

Semester courses: 40% for each of two 9-week grading periods and 20% for final examination, with a provision for teacher override.

Annual courses: 20% for each of four 9-week grading periods, 10% for midterm, 10% for final, with provision for teacher override.

Academic Grades:

<u>Letter Grade</u>	<u>Numerical value</u>	<u>Grade Point Value</u>
A	90-100	4
B	80-89	3
C	70-79	2
D	60-69	1
F	0-59	0

Z	N/A	0= Assignment not turned in/Missing/No Credit
X	N/A	Student excused from activity, does not affect the grade

Effort Grades:

Symbols for effort represent the degree to which a student works to his/her ability.

- 1 - Outstanding
- 2 - Satisfactory
- 3 - Insufficient

MINIMUM REQUIRED GPA

Students must maintain a minimum 2.5 GPA. Students who fall below the required minimum GPA are placed on academic probation and contract.

STUDENT PROBATION POLICY

It is a privilege to attend MAST Academy. Academic achievement and good behavior are expected.

Academic Probation

Students who do not demonstrate acceptable academic achievement after the first nine weeks will be placed on probation for the second nine weeks. Parents will be contacted and actions taken to assist the student in meeting MAST's academic requirements. Academic reviews are held at the end of the first semester and at the end of the school year to determine best school placement for the student. Students who do not show improvement in their unweighted GPA may be recommended for return to their home school.

Disciplinary Probation

Due to the high risk of being in, on, or near the water, misbehavior will not be tolerated. Students who do not maintain at least a "B" average in conduct will be placed on disciplinary probation. Counseling sessions will be assigned and parents contacted. If necessary, the student will be removed from school and/or reassigned to an alternative school as appropriate. Violation of the dress code, disrespect to staff and peers, noncompliance with classroom management procedures, inconsistent attendance, excessive absences, illegal substance possession, sale or use, or bullying/harassment will be considered cause for disciplinary action such as probation and/or relocation to the student's home school. A copy of the Code of Student Conduct was issued to all MAST students at the beginning of the school year.

ATTENDANCE

There are probably no factors more important to a student's progress in school than regular and punctual school attendance. MAST Academy has a vision whereby each student engages in a rigorous course of study which prepares our students for a myriad of

successful post-secondary options. Student attendance is a means of ensuring student performance and is critical in raising student standards.

A model student is expected to:

- be present at school each and every day;
- attend class as scheduled;
- arrive at school and class(es) on time; and
- demonstrate appropriate behavior and a readiness to learn.

Among the parent's/guardian's responsibilities as defined by School Board Rule 6Gx13-5A-1.041, Student Attendance—Specific Responsibilities, they are expected to:

- Report and explain an absence or tardiness to the school. Failure of the parent/guardian to provide required documentation within three (3) days upon the student's return to school will result in unexcused absence.
- Ensure that the child has requested and completes make-up assignments for all excused absences/tardiness from his/her teachers upon his/her return to school or class.
- Appear before the Attendance Review Committee at the scheduled time to provide information relating to his/her child's absences and to support prescribed activities.

Excused Absences

School Board Rule 6Gx13-5A-1.041, Student Attendance--Specific Responsibilities, defines Excused School Absence as:

- Student Illness: Students missing 5 or more consecutive days of school due to illness or injury are required to provide a written statement from a health care provider. The written statement must include all days the student has been absent from school. If a student is continually sick and repeatedly absent from school due to a specific medical condition, the student must be under the supervision of a health care provider in order to receive excused absences from school.
- Medical Appointment: If a student is absent from school due to a medical appointment a written statement from a health care provider indicating the date and time of the appointment must be submitted to the principal.
- Death in Family.
- Religious Holiday: Observance of a religious holiday or service when it is mandated for all members of a faith that such a holiday or service should be observed: The religious holiday must be listed on the district's approved list of religious Holidays.
- School-sponsored Event or Educational Enrichment Activity.
- Subpoena by law enforcement agency or mandatory court appearance.
- Outdoor Suspensions: Outdoor suspensions are to be considered excused absences.
- Other individual student absences beyond the control of the parent/guardian or student, as determined and approved by the principal or the principal's designee. The principal shall require documentation related to the condition.

Course Make-up

Students granted an excused absence have the right to make-up all course work within 3 school days upon the return to school. After successful completion of all make-up assignments, the student cannot be penalized for that absence. Upon the request of the student or the parent/guardian make-up assignments will be provided within two days by the teacher for excused absences. It should be noted that failure

to make up all assignments will result in lower assessment of the student's academic and/or effort grade.

Unexcused Absences

Any absence that does not fall into one of the above excused absence categories is to be considered unexcused. Any student who has been absent from school will be marked unexcused absence until submission of the required documentation as specified above. Failure to provide required documentation within 3 days upon the return to school will result in an unexcused absence.

Unexcused absences include:

- Absences due to vacations, personal services, local non-school event, program or sporting activity
- Absences due to older students providing day care services for siblings
- Absences due to illness of others
- Absences due to non-compliance with immunization requirements (unless lawfully exempted).

Excessive Absences

If a student has had at least five unexcused absences, or absences for which the reason are unknown within a calendar month or 10 unexcused absences for which the reason are unknown, within a 90-calendar-day period, the student's primary teacher shall report to the school principal or his or her designee that the student may be exhibiting a pattern of nonattendance. The principal shall, unless there is clear evidence that the absences are not a pattern of nonattendance, refer the case to the school's child study team to determine if early patterns of truancy are developing. If the child study team finds that a pattern of nonattendance is developing, whether the absences are excused or not, a meeting with the parent must be scheduled to identify potential remedies.

Course Make-up

Unexcused absences do not require that the teacher provide make-up work for the student.

Early Sign-Outs

Early sign-out of students causes disruption to the academic performance of all students and may create safety and security problems. No students shall be released within the final 30 minutes of the school day unless the principal or principal's designee determines it is an emergency.

Poor school attendance and habitual tardies to school or class can result in disciplinary probation and removal from MAST Academy.

Students must be reported as present for the school day in order to participate in athletic and extracurricular activities.

The accumulation of three unexcused tardies to school will result in a detention.

ATTENDANCE REVIEW COMMITTEE

The Attendance Review Committee (ARC) is comprised of a minimum of a student services representative and an administrator or administrative designee and will provide guidance and support to students with significant absences/tardies.

The ARC is to:

- Provide early intervention by convening when students reach an accumulation of five unexcused absences in a semester or ten unexcused absences in an annual course.
- Convene a minimum of six (6) designated times per year.
- Give consideration to all extenuating circumstances surrounding student absences.

The Attendance Review Committee is charged with the responsibility to prescribe activities designed to mitigate the loss of instructional time and has the authority to recommend the:

- Issuing of quarterly, semester or final grades. The ARC is to complete an academic grade change form for the release of the grades.
- Temporary withholding of quarterly, semester or final grades will be reflected as “NG” on the report card and in ISIS. The following are among possible options:
 - Make-up assignments
 - Attendance probation for the following grading period(s)
 - Completion of a school service project
- Permanent withholding of quarterly, semester or final grades and credit. The student is to be informed of his/her right of final appeal to the regional superintendent or designee.

Review attendance history for student exhibiting patterns of excused and/or unexcused absences and provide appropriate referrals and counseling support.

Appeal Process: The parent or guardian who does not concur with decisions made by the Attendance Review Committee may petition to the principal or principal’s designee. The final level of appeal will be processed by the Regional Superintendent or designee.

Time: By appointment only - To schedule an appointment for an attendance appeal please see Ms. Lillian Armbrister at the main entrance.

COLLEGE, UNIVERSITY, MILITARY ACADEMY AND POST SECONDARY SCHOOL VISITATIONS

Two (2) college visitation days are permitted per year for juniors and four (4) college visitation days per year for seniors. Students who plan to miss school for college visits or for other reasons need to pick up a *Pre-Planned Absence Request* form from the Registrar. Complete the form including parent or guardian’s signature even if you are 18yrs and submit the **REQUEST** for administrative approval. The *Pre-Planned Absence Request* should be submitted for approval five (5) DAYS IN ADVANCE OF THE INTENDED ABSENCE. While on the college visit, have the college Visitation Verification form completed and return this verification form to the attendance office within three days or returning from the visitation. These pre-arranged absences are a part of the 10 permissible absences allowed for the year. Approval will depend of the student’s attendance and grades, and the total number of absent days requested in the year. No more than a total of four (4) days pre-arranged absences will be approved for seniors and two (2) days for

juniors. **College visits must be pre-arranged. Failure to follow the above procedure will result in “unexcused absence” status for the days missed.**

GRADUATION REQUIREMENTS

The following are MAST graduation requirements. They are more stringent than those of the Miami-Dade County Public Schools.

<u>COURSES</u>	<u>CREDITS</u>	
Language Arts (including summer reading)	4	Passing the FCAT
Mathematics (Algebra I and above)	4	Demonstrating mastery of performance
Natural Science	4	Skills including basic computer literacy
Social Studies	3	skills.
Health/Life Mgt.	..5	
Physical Education (.5 Personal Fitness)	1	MAST Internship, Executive Internship, or
Major & General Electives	10.5	two years of research
Fine/Performing Arts	.5	
Practical Arts	.5	75 hours of community service (including
		50 hours on a sustained project)
TOTAL CREDITS	28	

FORGIVENESS POLICY

Students receiving a grade of “D” in senior high courses may repeat the exact course to improve the grade. The lower grade will be replaced when a higher grade is earned. The higher grade will be used to compute the GPA. A student may not repeat a course of a clearly established sequence of courses after a higher course in the sequence has been successfully completed. For example, a student may not repeat Algebra I after receiving credit for Algebra II. **When a course is repeated, it is noted on the student's permanent record.**

REPORT CARDS - INTERIM PROGRESS REPORTS

Refer to dates at the end of this document.

HOMEWORK POLICY

School Board policy recommends that students in academic classes receive a minimum two homework assignments each week in each class. Board rule also states that students should have daily assignments averaging a minimum of two hours. MAST Academy homework assignments may exceed stated Board minimum requirements. [School Board Rule 6GX13-6A-11.23]

Student Responsibilities

- Completing homework as directed and in the spirit in which it was assigned.
- Returning homework to the teacher by the designated time.
- Submitting assignments which reflect careful attention to detail and quality.

Parent Responsibilities

- Providing an environment conducive to study.
- Providing continued interest and concern for the child’s successful performance in school.
- Encouraging and supporting the child in his/her performance of assigned homework

NOTE: Students can receive additional help before and after school, during lunch, and on Saturdays (FCAT). The tutorial schedule is posted in every classroom.

CONDUCT AT COMMUNITY EVENTS

Students representing MAST Academy while participating in or attending athletic/community events must observe rules of good sportsmanship at all times and demonstrate the standard of good manners and conduct expected at MAST. Dress must be appropriate by MAST dress code standards, and respect for others demonstrated at all times.

STUDENT CODE OF CONDUCT

The Miami-Dade County Public Schools Student Code of Conduct is available at http://ehandbooks.dadeschools.net/policies/90/csc_sec.pdf

FIELD TRIPS

Students participating in field trips and other activities which require leaving campus must turn in a completed field trip permission form signed by a parent/guardian and the teacher whose classes will be missed.

SHIPSHAPE DRESS

Students are expected to dress appropriately and positively represent MAST Academy, a Nationally Recognized School of Excellence. The following items have been mutually agreed upon by the students, teachers, parents, administrators and community partners in the MAST Academy EESAC to be *inappropriate*:

- Clothing with obscene/profane/vulgar or sexually suggestive language/pictures or containing references to alcohol, drugs, tobacco, weapons, violence, gangs or bullying.

- Cut-off clothing or clothing with holes, cut outs, rips or tears.

- Clothing that is excessively tight, excessively loose or transparent (includes pajamas, leggings).

- Halter tops, tank tops, tube tops, and camisoles.

- Blouses/shirts, pants, shorts that expose a bare midriff or underclothes.

- Backless shoes, shoes with cleats.

- Hats, caps, visors, or any head attire that conceals identity.

- Sunglasses, headphones, or earbuds.

- Shorts, skirts, dresses that are above mid-thigh.

- Any clothing or accessory determined by the staff and/or administration to distract other students/teachers from learning/teaching or to constitute a safety or health hazard to others and/or property.

Individual classes/programs may implement additional dress code restrictions based on content and/or safety to life issues.

Miami-Dade County Public Schools Board Policy 5511, effective July 1, 2011, states that... "students whose personal attire or grooming distracts the attention of other students or teachers from their school work shall be required to make necessary alterations before entering the classroom or be sent home by the Principal. Students who fail to meet the minimum acceptable standards of cleanliness and neatness as determined by the principal and as specified in this policy shall be subject to appropriate disciplinary measures including suspension."

WATER SAFETY

All students must pass the basic swim test as verified by the MAST Marine Operations Specialist before participating in any activity on the water. There will be no exceptions to this rule. In the event of thunderstorm alert or marine advisory, all water activities shall be cancelled. All students, staff, and chaperones are to return indoors if they hear thunder or see lightning.

STUDENT ACCIDENT INSURANCE

The purchase of insurance in the event of an injury at school or on a field trip is recommended. *Students participating in athletic programs are required to purchase student insurance.* School insurance is provided by Health Special Risk, Inc. (HSR). To enroll online access www.K12StudentInsurance.com.

STUDENT INJURIES

When a student is injured on campus (classroom, halls, physical education, wood shop, etc.) or on a field trip, the student should report the injury immediately, regardless of its seriousness, to the teacher in charge or to the Main Office receptionist. A complete accident report must be submitted.

HEARING, VISION & BLOOD PRESSURE SCREENING

According to the guidelines established by the Florida Legislature, at the beginning of each school year, parents shall be notified of the screening activities available through the School Health Services Program.

School Board Rule 6Gx13-5D-1.021 mandates hearing screening for students in tenth grade and students entering Florida schools for the first time in grades four and five. Also, vision and blood pressure screening is mandated for students in the tenth grade and for students entering Florida schools for the first time in accordance with priorities reflected in the local county health plan, subject to the availability of staff and funds.

CLOSED CAMPUS

MAST Academy is a closed campus. Students are not permitted to leave the school grounds without administrative approval or to be in the parking lot during school hours without permission.

RICKENBACKER CROSSWALK

Students are to use the crosswalk and pedestrian light when crossing Rickenbacker Causeway. Students will be ticketed by the police if found not using the crosswalk.

ADMINISTRATION OF MEDICATION IN SCHOOL

The school attendance clerk and the registrar may assist students in the administration and/or dispensing of prescribed medication only after the following conditions have been met: Authorization forms (including physician's treatment plan, necessity for medication and consent of parent/guardian) must be filed in both the main office and counselor's office. A change in medication will require a renewal of authorization forms.

Teachers are not permitted to dispense medication.

TRANSPORTATION

Students are transported directly to MAST by a M-DCPS bus, or shuttled by M-DCPS to a nearby Metrorail station. They ride Metrorail to Vizcaya Station, where another M-DCPS bus transports students to the school.

Pick-ups may be as early as 5:00 a.m. or as late as 7:20 a.m. Students should arrive at their stop 15 minutes before the scheduled pick-up.

The last M-DCPS shuttle bus departs Vizcaya station at 7:30 a.m.

Metropasses will be taken away from any student who is found selling his/her pass or using a Metropass illegally. **Caution:** Parents will be contacted by the school and/or by Miami-Dade police. Additional passes may be purchased at students'/parents' expense at the Government Center Metrorail Station.

Buses begin leaving MAST at 3:07 p.m. to shuttle students to Metrorail or home.

USEFUL TELEPHONE NUMBERS

MAST Academy	305-365-MAST (6278)
Miami-Dade County Public Schools General Info	305-995-1000
Miami-Dade Police Complaint Desk	305-595-6263
Miami-Dade Police Transit Operations Bureau	305-576-8853
Wackenhut Metrorail Director	305-375-5766
Metrorail Operations	305-884-7500
Metro Maps-by-Mail	305-770-3131
School Bus Information at MAST Academy	305-365-6278/Ms. Ana Sosa
Metrorail Pass Information	305-365-6278/Ms. Jennifer Fernandez
Magnet Schools of Choice	305-995-1922
Miami-Dade Transit Lost and Found	305-375-3366

IMPORTANT DATES TO REMEMBER

SCHOOL HOLIDAYS

September 3, 2012	Labor Day
November 12, 2012	Veterans' Day
November 22-23, 2012	Thanksgiving Recess
December 24, 2012 - January 4, 2013	Winter Recess
January 21, 2013	Dr. Martin Luther King, Jr's Birthday
February 18, 2013	All Presidents' Day
March 25-29, 2013	Spring Recess
May 27, 2013	Memorial Day

TEACHER PLANNING DAYS

August 16-17, 2012
September 17, 2012
September 26, 2012
October 26, 2012
November 6, 2012
January 18, 2013
February 1, 2013
March 22, 2013
June 7, 2013

EARLY RELEASE DATES

October 25, 2012
December 13, 2012
January 17, 2013
February 14, 2013
May 2, 2013

LAST DAY OF SCHOOL

June 6, 2013

PROGRESS REPORT DISTRIBUTION

September 21, 2012
December 4, 2012
February 20, 2013
May 2, 2013

REPORT CARD DISTRIBUTION

November 16, 2012
February 8, 2013
April 18, 2013
June 27, 2013

MAST FACULTY AND STAFF:

Last	First	Position	Extension	WorkEmail
Adderley	Samuel	Acting Lead Custodian	2207	201493@dadeschools.net
Alfaro	Yasell	Lifeguard Part time		293930@dadeschools.net
Alvarez	Luis	Lifeguard		
Ambrister	Lillian	Security Monitor	2266	211927@dadeschools.net
Avendano	Lilia	Mathematics	2269	lavend@dadeschools.net
Beckham	Tabatha	Food Service Worker		
Benton	Cayce	Music Teacher	2221	
Bodden	William	Zone Mechanic	2275	Wbodde@dadeschools.net
Branton	Monica	Env Science	2228	mbranton@dadeschools.net
Castro	Jorge Luis	Mobile Lab Driver		jlcastro@dadeschools.net
Cherilien	Tecius	Custodian	2207	213334@dadeschools.net
Coltrin	Glenn R.	Athletic Trainer	786-525-0341	gcoltrin@dadeschools.net
Crespo	Stella	English	2203	screspo@dadeschools.net
Cunyngham	Tim	Engineering		
Darrall	Gregory	Spanish	2204	gdarrall@dadeschools.net
Delgado	Carlos	Mathematics	2228	carlosdelgado@dadeschools.net
Eidenire	Kimberlie	Athletic Director	2242	keidenire@dadeschools.net
Evans	Nedra	Cashier - Food Prod		215200@dadeschools.net
Fernandez	Mindy	ESE/SPED		mafernandez@dadeschools.net
Fernandez	Melissa A.	Engineering	2248	melissafernandez@dadeschools.net
Fernandez	Jennifer	Activities Director	2243	jenniferfernandez@dadeschools.net
Fischer	Elizabeth (Lisa)	Gifted	2229	efischer@dadeschools.net
Fonte	Joshua M.	Lifeguard		285586@dadeschools.net
Frierson	Desirae	Registrar	2255	dafrierson@dadeschools.net
Galitz	Marisa	Media Clerk	786-228-6805	mmgalitz@dadeschools.net
Garcia	Diane	Outreach Specialist (LandSHARC/WOW)	2222	dgarcia055@dadeschools.net
Garraux	Jane	Principal	2201	jgarraux@dadeschools.net
Grahl	Glenn F.	JROTC (Sr. Officer)	2212	gfgrahl@dadeschools.net
Greenawald	Leon R.	Head Custodian	2207	221260@dadeschools.net
Gutierrez	Ruth	PE/Health	2217	nmshr@g@dadeschools.net
Haniff	Shaheed	Televisions Systems	2234	shaniff@dadeschools.net
Haun	Margaret E.	Lead Teacher, MAST Admissions	2250	margarethaun@dadeschools.net
Heinze	Marianne S.	Media Specialist	2235	mheinze@dadeschools.net
Hendrickson- Garcia	Kelly	MOPS	2233	272148@dadeschools.net
Hood	Julie	Science/Physics	2269	juliethehood@dadeschools.net
Iudica	Grace	Computer Specialist	2273	giudica@dadeschools.net
Jackson	Robert	Security Monitor	2266	078256@dadeschools.net
Jones- Roberts	Kenya	Science	2228	kjones-roberts@dadeschools.net
Jordan	Barbara B.	Principal's Secretary	2201	Bjordan@dadeschools.net

Jordan	Juanita	Cafeteria Manager	305-365-0077	jbjordan@dadeschools.net
Joseph	Allan	JROTC	2212	ahjoseph@dadeschools.net
Kidd	Gilmore	Pool Manager	2254	gkidd03@dadeschools.net
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