



## Community Service Proposal & Log

Student's Name: \_\_\_\_\_ I.D.# \_\_\_\_\_

School: Maritime and Science Technology Academy

Grade Level: \_\_\_\_\_ Title of Project: \_\_\_\_\_

Project Starting Date: \_\_\_\_\_

### Directions:

1. Complete the Proposal form in ink and sign it. Print clearly or type. Attach additional page(s), as needed.
2. Have the Proposal form signed by a parent or guardian.
3. As you complete your hours/project, submit the form for approval and signature. All students submit the form to the appropriate counselor. The counselor will sign and then submit to the registrar. The registrar will input the number of hours, sign the form and then submit to the principal or the principal's designee.

Project Description - What is your project? Be specific about what you will do.

Need - Why is this project needed? For whom will it be valuable?

Final Results - What do you hope to accomplish as result of your work?

I have reviewed my son/daughter's Community Service Project Proposal and understand that community service project/hours must be completed in order to meet the graduation requirements for Miami-Dade County Public Schools.

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Counselor's Signature \_\_\_\_\_ Date \_\_\_\_\_



## Community Service Activity Log

Student's Name \_\_\_\_\_ I.D.# \_\_\_\_\_

School Maritime and Science Technology Academy

All students must use the Activity Log Form to record their community service activities. Students must obtain the sponsor's initials as well as other evidence of completion (i.e. certificates, letters on company letterhead, etc.) \*\*Only students working to meet the requirements for the Florida Academic Scholars certificate, the Superintendent's Diploma of Distinction, etc. need to complete the "Hours Completed" section of the Activity Log Form. Use additional sheets, as needed.

Date	Community Service Activity	Hours Completed	Sponsor's Initials
	<b>TOTAL HOURS COMPLETED</b>		

I have reviewed my son/daughter's Activity Log Form and understand that a Community Service Project must be completed in order to meet the graduation requirements for Miami-Dade County Public Schools.

Student's Signature \_\_\_\_\_ Date\_\_\_\_\_

Counselor's Signature \_\_\_\_\_ Date\_\_\_\_\_

Registrar's Signature\_\_\_\_\_ Date\_\_\_\_\_

Principal or Designee's Signature\_\_\_\_\_ Date\_\_\_\_\_

**Special Note: The original must remain in student's cumulative folder.**